



St. Francis Hospice

JOB DESCRIPTION

SENIOR REGISTRAR

FIXED TERM CONTRACT (1 YEAR)

39 HOURS PER WEEK

JOB REFERENCE: 2026-025

ISSUE DATE: MARCH 2026

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1. JOB PURPOSE

During the appointment the successful candidate will, under the supervision of the Consultant/ Employer, participate in and deliver a quality health care service. Appointees will be required to actively engage in continuing professional education and development in accordance with organisational and professional requirements. There will be a particular focus on assisting in the development of palliative care service provision for children by St Francis Hospice Dublin.

2. ACCOUNTABILITY

The NCHD's reporting relationship is to the Employer via his/her supervisory Consultant and Medical Director.

3. KEY DIMENSIONS

Key internal relationships that will influence the success of the role: members of the Multidisciplinary and Administration Teams.

Key external relationships that will influence the success of the role: paediatric palliative care service providers, General Practitioners, hospitalists, members of primary care and community-based teams.

4. OPERATING ENVIRONMENT

Contractual Hours: The standard weekly working hours of attendance are 39 hours per week.

Detailed of starting and finishing times, which may vary in accordance with Hospice needs will be notified by your line manager. There will be times when you will be required to work outside of the normal office hours.

Location: This position is primarily based in St Francis Hospice Blanchardstown; however, SFHD operates across two sites: Raheny & Blanchardstown. In the interest of patient care and changing needs, candidates are required to be flexible and are obliged to carry out duties in any department or location of the Hospice or associated locations when required to do so by the Chief Executive Officer.

The role of the Palliative Care Senior Registrar may necessitate rotating through all the service areas within the Hospice i.e. Outpatient and Day Services, the Inpatient Unit and Community Palliative Care. This includes change of site, Raheny or Blanchardstown, depending on the

needs of the service. The Medical Director (or designated consultant) manages and directs the rotation, flexibility is expected.

As St. Francis Hospice Dublin is an expanding service the demands for services can change. In such circumstances it may be necessary to review the work location for this post, and, on behalf of the Board of Directors, the Leadership Team reserves the right to change the terms and conditions as necessary. However, notification will be given of any such changes.

Garda Vetting: The successful candidate will be required to satisfactorily complete the Garda Vetting process prior to a formal job offer being made.

5. SCALES, ANNUAL LEAVE & PENSION SCHEME

Salary Scale:

The Department of Health Consolidated Salary Scale (01/02/2026) for the post is:

Senior Registrar:

83,017	85,663	88,365	91,244	94,569	98,031	101,603
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Annual Leave: 24 days per annum

Pension Scheme:

Your post, position, or office is pensionable for the purpose of the Single Public Service Pension Scheme (the "SPSPS")

6. THE PERSON: QUALIFICATIONS, EXPERIENCE, KNOWLEDGE & COMPETENCIES

	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• MB• Membership of the Royal College of Physicians of Ireland (MRCPI) in Paediatrics (or equivalent)• Certificate of Satisfactory Completion in Specialist Training in Paediatrics (or be eligible for CSCST by commencement of post)	
Experience	<ul style="list-style-type: none">• Relevant experience in order to discharge the functions of the role	
Other	<ul style="list-style-type: none">• Medical Council Registration• Own transport and full driving license• Participation in on call rota	

CORE COMPETENCIES

7. OUTLINE OF JOB DUTIES AND RESPONSIBILITIES

The role of Palliative Care Senior Registrar includes but is not limited to:

Clinical Care:

- Undertaking reviews of in-patients and/or community-based patients in consultation with the Palliative Medicine Consultant.
- Providing comprehensive assessment and treatment programmes, in conjunction with other members of the multi-disciplinary team, for patients, and to evaluate and modify same as appropriate.
- Reviewing patients' progress, record information and report to the multidisciplinary team through clinical meetings and written reports.
- Liaising with other members of the multidisciplinary treatment teams as appropriate including giving symptom control advice to nurses.
- Liaising with GPs regarding patients seen and plan their care.
- Liaising with the Hospitals when required regarding patient information / updates.

- Attending referral meetings, team meetings, family meetings, and multidisciplinary meetings when required.
- Participating in the call commitment, which is off site, with on-site commitment at weekends.

Administrative Duties:

- Keeping administrative records and statistics and ensure all employment documentation is completed and returned to the Human Resources Department on time.
- Actively participating in the improvement and development of Inpatient services by liaising with the Medical Director.
- Representing the Department at meetings and conferences as designated.

Education and Training:

- For the purposes of education, training and the maintenance of professional competence, the Registrar/medical officer shall, in line with the requirements of the Medical Practitioners Act 2007 participate in continuing professional development.
- Keeping up to date with medical developments to ensure best practice.
- Taking part, as required, in teaching/training of staff/students of own or other disciplines.
- Participating in mandatory training programmes as required.

Quality Improvement and Service Design:

- Assisting in the development of palliative care service provision for children by St Francis Hospice Dublin by participating and supporting activities that include but are not limited to:
 - The description of the current provision of care provided to children by St Francis Hospice Dublin.
 - The provision of training in paediatrics relevant to palliative care practice to staff.
 - The development of policies and procedures to inform paediatric palliative care provision.
 - The development of integrated ways of working between St Francis Hospice Dublin and healthcare professionals providing care to children at the end of life in the community.

General:

- Comply with the Mission Statement, Ethos and Values of St. Francis Hospice Dublin.
- Ensuring compliance with Health and Safety procedures in relation to all Hospice activities.
- Contribute to and comply fully with the St. Francis Hospice Dublin Safety Statement including safe working practice as laid down by the Safety, Health and Welfare at Work Act 2005 and any other relevant legislation.
- Comply with the St. Francis Hospice Dublin policies relating to confidentiality and ensure confidentiality in all matters of information obtained during the course of employment.
- Adhere to the Policies & Procedures of St. Francis Hospice Dublin at all times.
- Actively engage in continuous personal development and learning.
- Present and act in a professional manner at all the times.

Carrying out any other reasonable duties, appropriate to the office that may be required from time to time by the Medical Director or other designated officer in all matters relating to the job.

The successful candidate will be required to update their knowledge and skills to fit the changing requirements of the post. Therefore, this Job Description is an outline of the current broad areas of responsibility and accountability and should not be regarded as a comprehensive listing. It will be reviewed and updated in line with future needs.

Signature of Job Holder:	Signature of Line Manager or Designated Officer:
Job Title:	Job Title:
Date:	Date: