

St. Francis Hospice Dublin  
Company limited by guarantee

Reports and Financial Statements  
for the financial year ended  
31 December 2017

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**REPORTS AND FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

---

**CONTENTS**

	<b>PAGE</b>
DIRECTORS AND OTHER INFORMATION	2 - 3
DIRECTORS' REPORT	4 - 9
DIRECTORS' RESPONSIBILITIES STATEMENT	10
INDEPENDENT AUDITOR'S REPORT	11 - 13
STATEMENT OF FINANCIAL ACTIVITIES	14
BALANCE SHEET	15
STATEMENT OF CASH FLOWS	16
NOTES TO THE FINANCIAL STATEMENTS	17 - 31
SUPPLEMENTARY FINANCIAL INFORMATION (NOT COVERED BY THE INDEPENDENT AUDITOR'S REPORT)	32 - 33

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS AND OTHER INFORMATION**

---

**DIRECTORS**

Justice Peter Kelly (Chairperson) (Resigned 31 May 2017)  
Dermot McCarthy Chairman (Appointed 29<sup>th</sup> November 2017)  
Philip Baxter  
Sr. Bridget Callaghan (Resigned 25 January 2017)  
Dr. Carol Ann Casey  
Dr. John Cooney  
Prof. Peter Daly  
James Flynn  
Ita Gibney  
Mary Hayes  
Patrick Kenny  
Sr. Bernadette MacMahon  
Sr. Marie McKenna (Resigned 25 January 2017)  
Thomas Joseph McMahon  
Padraig O'Dea  
Joseph Pitcher  
Sr. Claire McKiernan (Appointed 24<sup>th</sup> May 2017)  
Sr. Nuala Dolan (Appointed 24<sup>th</sup> May 2017)

**CHIEF EXECUTIVE OFFICER**

Fintan Fagan

**COMPANY SECRETARY AND  
REGISTERED OFFICE**

Angela Coughlan  
Station Road  
Raheny  
Dublin 5

**INDEPENDENT AUDITORS**

Deloitte  
Chartered Accountants and Statutory Audit Firm  
Deloitte & Touche House  
Earlsfort Terrace  
Dublin 2

**BANKERS**

Bank of Ireland  
Raheny  
Dublin 5

Rabo Direct  
Charlemont Place  
Dublin 2

AIB  
Westend Retail Park  
Blanchardstown  
Dublin 15

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS AND OTHER INFORMATION**

---

**SOLICITORS**

McCann Fitzgerald  
Riverside One  
Sir John Rogerson's Quay  
Dublin 2

Colleen Cleary  
127 Lower Baggot Street  
Dublin 2

Mason Hayes & Curran  
Barrow Street  
Dublin 4

Eversheds Sutherland  
One Earlsfort Centre  
Earlsfort Terrace  
Dublin 2

**REGISTRATION NUMBERS**

Charity Tax Number: CHY10568  
Charity Registration Number: 20027193  
Company Registration Number: 153874

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' REPORT**

---

The directors present their annual report and the audited financial statements for the financial year ended 31 December 2017.

**PRINCIPAL ACTIVITY AND BUSINESS REVIEW**

St. Francis Hospice Dublin, based at Station Road, Raheny, and also at Blanchardstown Dublin 15, provides specialist palliative care to patients from North Dublin City and County with progressive fatal illnesses. St. Francis Hospice Dublin's activities are provided via an In Patient Palliative Care Unit, a Day Care Unit, Community Palliative Care, Out-Patient services and Bereavement Support Services. The hospice in Blanchardstown, Dublin 15 opened in 2015 with a capacity of 24 In Patient Unit beds. The Community Palliative Care Team (West) now operates from this new facility. Day Care and Out Patient services are delivered there on two days each week; Thursdays and Fridays.

To deliver services to patients and families in 2017, 66% of total costs (excl. interest) were provided by the Health Service Executive (HSE). This level of contribution, year to year, is crucial and the Hospice gratefully acknowledges this core support from the HSE. The balance of costs, amounting to €5.4m, was raised by the hospice through other grants, donations, bequests and a wide range of fundraising events and other activities.

St. Francis Hospice Dublin extends its deepest thanks to the generosity of all who have made donations and bequests and to all its fundraisers and supporters for their creativity and energy year after year. The Directors gratefully acknowledge the great work of all the Hospice staff, the Department of Social Protection and TUS Community Employment Scheme workers and the large number of volunteers for their efforts and contribution to the success of the service.

Staff costs at St. Francis Hospice Dublin in 2017 amounted to €11,383,860 out of a total expenditure of €16,623,996. The total costs associated with core programme work were €16,065,790. Fundraising costs were €558,206 and Governance and administration costs were €142,964. The CEO at St. Francis Hospice Dublin who commenced in June 2015 received a salary of €101,274 for 2017. Pension Contribution was made in 2017 of €5,657. St. Francis Hospice Dublin spent 95.64% of funds on its primary mission, 3.5% on fundraising and 0.89% on governance. St. Francis Hospice Dublin implements a code of corporate governance and Board Committees oversee all areas of governance including finance and fundraising. St. Francis Hospice Dublin complies with the Guiding Principles for Fundraising as set out by the Irish Charities Tax Reform Group. All Directors at St. Francis Hospice Dublin are unpaid volunteers. No Director is employed directly or indirectly by St. Francis Hospice Dublin or has any financial relationship with St. Francis Hospice Dublin. No expenses or fees are paid to any Directors.

**MISSION AND VALUES**

***Mission Statement***

- St. Francis Hospice Dublin provides a specialist palliative care service to people in North Dublin. This includes support for their families and friends and other healthcare professionals involved in their care.
- The service is based on a Christian philosophy of human dignity, which treats each person with respect and compassion, irrespective of their cultural or religious background.
- The hospice plays a leadership role in shaping palliative care nationally, working in partnership to advance policy, education, research and service innovation.

***Values***

The underpinning values of dignity, respect and compassion of St. Francis Hospice Dublin are commitments to:

- Creating a welcoming, relaxed and personal atmosphere of care.
- Providing quality care at a physical, emotional, psychological, spiritual and social level which respects the needs and wishes of each person.
- Supporting families and friends emotionally, psychologically and spiritually from referral through bereavement in an attentive and non-intrusive way.
- Working collaboratively as a team which cares for its members, values each one's contribution and engages in on-going education and reflection.
- Linking with other professionals, support agencies and the local community to improve the quality of service to people who are terminally ill.
- Educating others and influencing the practice and standards of palliative care of people who are terminally ill.



**DIRECTORS' REPORT (CONTINUED)**

---

**STRATEGIC OBJECTIVES**

The following key strategic objectives for 2017 were achieved:

- To improve access to specialist palliative care services.
- To continue the planning for the redevelopment of St. Francis Hospice Raheny.
- To develop and maintain strong / productive working relationships with the HSE (locally, nationally) to promote continuity and development of services.
- To review and update the Corporate Governance Manual and Code of Conduct for the Board of Directors.
- To develop and support the Fundraising Team to maintain and increase fundraising income.
- To conduct an in-depth ICT security and infrastructure review.

**ACTIVITIES AND ACHIEVEMENTS DURING 2017**

***Improved Access to Specialist Palliative Care Services***

The hospice continues to perform well and improve its service provision to patients and families. In particular, St Francis Hospice is committed to improving access to our services for people with life limiting conditions. We cared for 1,622 patients and their families in 2017. This represents a 5% increase on 2016 activity and a 13% increase on 2015 activity.

In the year 2017:

- 94% of patients referred to our Community Palliative Care service received a visit within 7 days
- 93% of patients referred to our In-Patient service were admitted within 7 days

***Continue Planning for the Redevelopment of St. Francis Hospice Raheny***

St. Francis Hospice Raheny was originally developed in 1989 and has provided high quality specialist palliative care services to patients and their families for 28 years from the existing building. The need to redevelop St. Francis Hospice Raheny is driven by the following:

(a) Patient dignity:

The current hospice bed configuration includes twelve beds which are shared four bedded rooms. This bed configuration provides significant challenges in ensuring patient privacy.

(b) Patient access:

In 2017 a significant number of patients could not be admitted due to the lack of availability of suitable beds in Raheny, i.e. we could not admit a male patient to a four-bedded room with three female patients or vice versa. The availability of only seven single rooms restricts admission of patients who may have an infection and require isolation in a single room.

(c) Family space:

The lack of sufficient space for families.

***Minor Capital Funding***

Minor capital funding of €250,000 was received from the HSE which is being deployed to improve patient facilities and essential infrastructure projects.

**FINANCIAL REVIEW**

2017 was another successful year with a continuing increase in the provision of Hospice services. There were 10,996 nursing visits and 922 medical visits to patients at home. In Hospice Day Care, there were 183 patients with a total of 2,240 attendances. There were 642 admissions to the In-Patient Unit. In addition, there were 2,210 attendances by patients for a range of out-patient services.

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' REPORT (CONTINUED)**

---

The hospice strives to achieve a standard of excellence in the care of patients and their families. There is a continuing emphasis on education in palliative care and indeed to expanding our commitment to a specialist palliative care approach in settings outside St. Francis Hospice Dublin. Our policy is to grow and develop to meet the needs of the North Dublin community, but within the constraints of our financial resources.

The financial year's performance in financial terms is set out in pages 14 and 15 of the financial statements under the 'Statement of Financial Activities' and 'Balance Sheet'. The main features are:

- A deficit of expenditure over income of €1,389,413. This is an increase of €507,111 on the deficit of €882,302 reported for the previous financial year. The increase arises mainly as a result of unfunded pay restoration awarded to staff in April 2017 and a decrease in fundraising income during the year.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**STRUCTURE**

St. Francis Hospice Dublin is a company limited by guarantee.

St. Francis Hospice Dublin is a registered charity (with the Charities Regulatory Authority) with charitable tax exempt ("CHY") status from the Revenue Commissioners and is a Section 39 Agency under the Health Act 2004. It holds a current valid Tax Clearance Certificate.

**GOVERNANCE**

**Board Governance**

The Board of St. Francis Hospice Dublin is responsible for overseeing the proper management of the hospice. In particular, it has a collective responsibility for:

- (a) Putting in place a clear scheme of delegation of accountability from the Board to the CEO;
- (b) Approval of the strategic goals, annual service plans and the annual Service Level Agreement with the HSE;
- (c) Approval of annual budgets and ensuring the adequacy of internal financial control measures;
- (d) Approval of significant procurement contracts and acquisitions, disposals and retirement of assets of SFHD;
- (e) Ensuring effective systems are in place for identifying and managing risk;
- (f) Approval of annual reports and audited financial statements; and
- (g) Approval of Annual Compliance Statement prior to submission to HSE.

The Board has devised and agreed procedures for conducting its business in a productive way. To do this it has established an appropriate committee structure.

The following committees have written terms of reference which are approved by the Board:

- Governance and Risk (which has under its remit matters of Nominations and Remuneration)
- Audit
- Quality and Safety
- Fundraising Advisory
- Research Ethics



**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' REPORT (CONTINUED)**

---

***Commitment to Standards in Fundraising Practice***

St. Francis Hospice Dublin is fully committed to achieving the standards delineated in the Statement of Guiding Principles for Fundraising.

The Board of Directors of St. Francis Hospice Dublin resolved to adopt the Statement of Guiding Principles for Fundraising and confirms that St. Francis Hospice Dublin is committed to complying with the Statement and will endeavor to adhere to the core principles of respect, honesty and openness by:

- Respecting the rights, dignity and privacy of supporters, clients and beneficiaries.
- Answering reasonable questions about fundraising activity and fundraising costs honestly.
- Making information about our purpose, activities and governance available to the public.

**MANAGEMENT**

St. Francis Hospice Dublin's Leadership Team includes the Chief Executive Officer, Medical Director and Director of Nursing. The Leadership Team is supported by an Executive team comprising Head of Finance, Human Resources Manager, Fundraising Manager, General Services Manager, Quality & Risk Manager and IT Officer.

**PRINCIPAL RISKS AND UNCERTAINTIES**

- Adequate funding by the HSE is crucial towards maintaining the current range of services and also towards providing for the totality of services at both hospice locations.
- St. Francis Hospice Dublin, as a priority, strives to maintain and develop its income sources to meet the specialist palliative care service needs of North Dublin. It closely monitors reserve levels to ensure that they are sufficient to meet planned outgoings in the short term.
- St. Francis Hospice Dublin has three interest bearing loans of c. €5.55 million. The level of debt is significant given that the Hospice relies entirely on fundraising activities, donations and bequests to service interest costs and handle agreed arrangements for repayments, in addition to meeting the annual gap (€5.4m in 2017 between HSE grants and the ongoing cost of hospice activities. St. Francis Hospice Dublin is making special efforts in its current fundraising programmes to reduce debt levels. In relation to increasing interest costs, this risk has been significantly mitigated by the rate and term of fixed interest rates negotiated in the bank loan contract. The Hospice closely monitors the ongoing adequacy of headroom over the banking covenants in the bank loan agreement.

**RISK MANAGEMENT AND CREDIT CONTROLS.**

The Hospice's activities expose it to a number of financial risks including credit risks, cash flow risk and liquidity risk. These are disclosed in Note 23 to the financial statements.

**FUTURE DEVELOPMENTS**

St Francis Hospice Dublin is currently reviewing the refurbishment and redevelopment of its Raheny Hospice with a view to improving In-Patient facilities.

**FINANCIAL RISK MANAGEMENT, OBJECTIVES AND POLICIES**

The Hospice's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. These are disclosed in Note 23 to the financial statements.

**RESEARCH AND DEVELOPMENT**

St. Francis Hospice Dublin carries out on-going research to achieve optimum care for patients.



**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' REPORT (CONTINUED)**

---

**DIRECTORS AND SECRETARY**

The directors and secretary, who served at any time during the financial year except as noted, were as follows:

**Directors:**

Justice Peter Kelly (Chairperson) (Resigned 31 May 2017)  
Dermot McCarthy Chairman (Appointed 29<sup>th</sup> November 2017)  
Philip Baxter  
Sr. Bridget Callaghan (Resigned 25 January 2017)  
Dr. Carol Ann Casey  
Dr. John Cooney  
Prof. Peter Daly  
James Flynn  
Ita Gibney  
Mary Hayes  
Patrick Kenny  
Sr. Bernadette MacMahon  
Sr. Marie McKenna (Resigned 25 January 2017)  
Thomas Joseph McMahon  
Padraig O'Dea  
Joseph Pitcher  
Sr. Claire McKiernan (Appointed 24<sup>th</sup> May 2017)  
Sr. Nuala Dolan (Appointed 24<sup>th</sup> May 2017)

**Secretary:**

Angela Coughlan

**GOING CONCERN**

It is noted that St. Francis Hospice Dublin is currently not funded for the public sector pay restoration by the HSE. St Francis Hospice Dublin requires 2016/2017/2018 funding. In light of St. Francis Hospice Dublin's implementation of both the LRA/HRA pay cuts and having achieved the associated cost savings, we would expect that the 2016/2017/2018 pay restoration costs will be funded, both retrospectively and prospectively. The hospice is strongly of the view that the HSE funding alignment for salaries is long established. The annual funding of the pay awards is essential to St. Francis Hospice to continue to provide existing services to our patients and families. We have fully participated in the recent HSE request for extensive information and understand that the HSE are now reporting same to the Department of Health and the Work Place Relations Commission. If the policy of not funding pay awards continues as public sector pay is further restored it will simply be a cost which may affect the viability of our services at their current level.

The directors have a reasonable expectation that St. Francis Hospice Dublin has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis in preparing the annual financial statements. Further details regarding the adoption of the going concern basis can be found in note 1 to the financial statements.

**POST BALANCE SHEET EVENTS**

There have been no significant events affecting St. Francis Hospice Dublin since the financial year end.

**POLITICAL CONTRIBUTIONS**

There were no political contributions made by St. Francis Hospice Dublin during the financial year.

**RESULTS FOR THE FINANCIAL YEAR**

The net movement in funds during the financial year was a deficit of €1,389,413 (2016: Deficit €882,302).

**DIVIDENDS AND RESERVES**

The reserves are not distributable, and are applied in accordance with the Articles of Association to finance the work of the Hospice.

**SUBSIDIARY COMPANY**

Details relating to the subsidiary company are set out in Note 14 to the financial statements.

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' REPORT (CONTINUED)**

---

**ACCOUNTING RECORDS**

The measures that the directors have taken to secure compliance with the requirements of sections 281 to 285 of the Companies Act 2014 with regard to the keeping of accounting records, are the employment of appropriately qualified accounting personnel and the maintenance of computerised accounting systems. The Hospice's accounting records are maintained at the Hospice's registered office at Station Road, Raheny, Dublin 5.

**DISCLOSURE OF INFORMATION TO AUDITORS**

In the case of each of the persons who are directors at the time the directors' report and financial statements are approved:

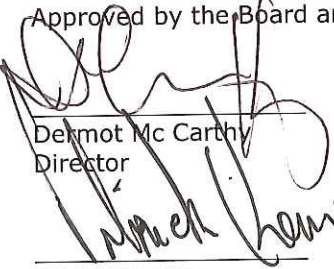
- a) So far as the director is aware, there is no relevant audit information of which the Hospice's statutory auditors are unaware; and
- b) Each director has taken all steps that ought to have been taken by the director in order to make himself/herself aware of any relevant audit information and to establish that the Hospice's auditors are aware of that information.

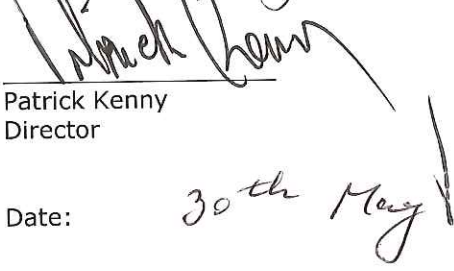
This confirmation is given and should be interpreted in accordance with the provisions of Section 330 of the Companies Act 2014.

**AUDITORS**

The auditors, Deloitte, Chartered Accountants and Statutory Audit Firm, continue in office in accordance with Section 383(2) of the Companies Act 2014.

Approved by the Board and signed on its behalf by:

  
Dermot Mc Carthy  
Director

  
Patrick Kenny  
Director

Date:

30<sup>th</sup> May 2018

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**DIRECTORS' RESPONSIBILITIES STATEMENT**

---

The directors are responsible for preparing the directors' report and the financial statements in accordance with the Companies Act 2014.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland ("relevant financial reporting framework"). Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the Hospice as at the financial year end date and of the surplus or deficit of the Hospice for the financial year and otherwise comply with the Companies Act 2014.

In preparing those financial statements, the directors are required to:

- select suitable accounting policies for the Hospice Financial Statements and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Hospice will continue in business.

The directors are responsible for ensuring that the Hospice keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the Hospice, enable at any time the assets, liabilities, financial position and surplus or deficit of the Hospice to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the Hospice and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The directors are responsible for the maintenance and integrity of the corporate and financial information included on the Hospice's website.



## Independent auditor's report to the members of St. Francis Hospice Dublin

### Report on the audit of the financial statements

#### Opinion on the financial statements of St. Francis Hospice Dublin (the 'company')

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2017 and of its incoming resources and application of resources; including its income and expenditure for the financial year then ended; and
- have been properly prepared in accordance with the relevant financial reporting framework and, in particular, with the requirements of the Companies Act 2014.

The financial statements we have audited comprise:

The financial statements we have audited comprise:

- the Statement of Financial Activities;
- the Balance Sheet;
- the Cash Flow Statement; and
- the related notes 1 to 29, including a summary of significant accounting policies as set out in note 1.

The relevant financial reporting framework that has been applied in is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council ("the relevant financial reporting framework").

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the "Auditor's responsibilities for the audit of the financial statements" section of our report.

We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

*Continued on next page/*

*/Continued from previous page*

## **Independent auditor's report to the members of St. Francis Hospice Dublin**

### **Other information**

The directors are responsible for the other information. The other information comprises the information included in the Reports and Financial Statements, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Responsibilities of directors**

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

*Continued on next page/*



/Continued from previous page

## **Independent auditor's report to the members of St. Francis Hospice Dublin**

### **Auditor's responsibilities for the audit of the financial statements (Continued)**

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the entity (or where relevant, the group) to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that the auditor identifies during the audit.

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Report on other legal and regulatory requirements**

#### **Opinion on other matters prescribed by the Companies Act 2014**

Based solely on the work undertaken in the course of the audit, we report that:

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.
- The financial statements are in agreement with the accounting records.
- In our opinion the information given in the directors' report is consistent with the financial statements and the directors' report has been prepared in accordance with the Companies Act 2014.

#### **Matters on which we are required to report by exception**

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by law are not made.



Margarita Martin  
For and on behalf of Deloitte  
Chartered Accountants and Statutory Audit Firm  
Deloitte & Touche House, Earlsfort Terrace, Dublin 2

Date: 30 May 2018



**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

	Note	2017 Restricted Funds €	2017 Unrestricted Funds €	2017 Total €	2016 Restricted Funds € (Restated)	2016 Unrestricted Funds € (Restated)	2016 Total € (Restated)
<b>INCOME FROM:</b>							
Donations and legacies	3	170,123	1,520,988	1,691,111	21,178	2,305,952	2,327,130
Charitable activities	4	11,046,782	102,446	11,149,228	10,712,143	68,002	10,780,145
Other activities	5	-	2,322,866	2,322,866	18,340	2,112,344	2,130,684
Investment income	6	-	37,709	37,709	-	38,099	38,099
Other Income	7	-	33,669	33,669	-	-	-
<b>Total</b>		<b>11,216,905</b>	<b>4,017,678</b>	<b>15,234,583</b>	<b>10,751,661</b>	<b>4,524,397</b>	<b>15,276,058</b>
<b>EXPENDITURE ON:</b>							
Raising funds	8	-	558,206	558,206	-	538,210	538,210
Charitable activities	9	11,491,828	4,573,962	16,065,790	11,239,356	4,380,794	15,620,150
<b>Total</b>		<b>11,491,828</b>	<b>5,132,168</b>	<b>16,623,996</b>	<b>11,239,356</b>	<b>4,919,004</b>	<b>16,158,360</b>
<b>Net Expenditure</b>	12	<b>(274,923)</b>	<b>(1,114,490)</b>	<b>(1,389,413)</b>	<b>(487,695)</b>	<b>(394,607)</b>	<b>(882,302)</b>
Taxation	13	-	-	-	-	-	-
<b>Net expenditure for the financial year</b>		<b>(274,923)</b>	<b>(1,114,490)</b>	<b>(1,389,413)</b>	<b>(487,695)</b>	<b>(394,607)</b>	<b>(882,302)</b>
<b>RECONCILIATION OF FUNDS</b>							
Total funds brought forward	21	2,115,252	27,173,082	29,288,334	2,602,947	27,567,689	30,170,636
<b>Total funds carried forward</b>	21	<b>1,840,329</b>	<b>26,058,592</b>	<b>27,898,921</b>	<b>2,115,252</b>	<b>27,173,082</b>	<b>29,288,334</b>

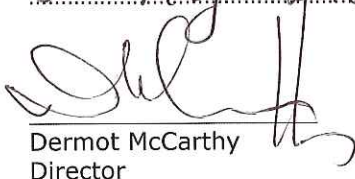
There are no other recognised gains or losses other than those listed above and the net movement in funds for the financial year. All income and expenditure derives from continuing activities.

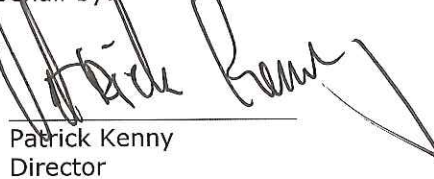
**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET  
AS AT 31 DECEMBER 2017**

	Notes	2017 €	2016 € (Restated)
<b>Fixed Assets</b>			
Tangible fixed assets	14	<b>32,418,613</b>	33,496,660
Financial fixed assets	15	<b>100</b>	100
		<b>32,418,713</b>	33,496,760
<b>Current Assets</b>			
Debtors	16	<b>302,795</b>	70,237
Cash at bank and in hand		<b>2,242,856</b>	2,933,519
		<b>2,545,651</b>	3,003,756
<b>Creditors: Amounts falling due within one financial year</b>	17	<b>(2,247,283)</b>	(1,879,980)
<b>Net current assets</b>		<b>298,368</b>	1,123,776
<b>Total assets less current liabilities</b>		<b>32,717,081</b>	34,620,536
<b>Creditors: Amounts falling due after more than one financial year</b>	18	<b>(4,818,160)</b>	(5,332,202)
<b>NET ASSETS</b>		<b>27,898,921</b>	29,288,334
<b>CAPITAL AND RESERVES</b>			
Unrestricted reserves	21	<b>26,058,592</b>	27,173,082
Restricted reserves	21	<b>1,840,329</b>	2,115,252
		<b>27,898,921</b>	29,288,334

The financial statements were approved and authorised for issue by the Board of Directors on 30<sup>th</sup> May 2018 and signed on its behalf by:

  
Dermot McCarthy  
Director

  
Patrick Kenny  
Director

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF CASH FLOWS  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

	<i>Notes</i>	<b>2017 €</b>	2016 €
<b>Cash flows from charitable activities</b>			
Net cash generated from charitable activities	22	<b>407,036</b>	843,630
<b>Cash provided by investing activities</b>			
Interest and similar income received	22	<b>209</b>	599
Interest paid	22	<b>(222,335)</b>	(215,906)
Payments to acquire tangible fixed assets	14	<b>(361,531)</b>	(210,360)
<b>Net cash provided by investing activities</b>		<b>(583,657)</b>	(425,667)
<b>Cash provided by financing activities</b>			
Repayment of borrowings	18	<b>(514,042)</b>	(533,658)
<b>Net cash provided by financing activities</b>		<b>(514,042)</b>	(533,658)
<b>Decrease in cash and cash equivalents</b>		<b>(690,663)</b>	(115,695)
Cash and cash equivalents at the beginning of the reporting year		<b>2,933,519</b>	3,049,214
<b>Cash and cash equivalents at the end of the reporting year</b>		<b>2,242,856</b>	2,933,519
<b>Reconciliation to cash and cash equivalents</b>			
Cash at bank and in hand		<b>2,242,856</b>	2,933,519



**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

---

**1. ACCOUNTING POLICIES**

The principal accounting policies are summarised below. They have all been applied consistently throughout the financial year and to the preceding financial year.

**General Information and Basis of Accounting**

St Francis Hospice Dublin is a company incorporated in Ireland under the Companies Act 2014. The address of the registered office is Station Road, Raheny, Dublin 5. The nature of the company's operations and its principal activities are set out in the director's report on pages 4 to 9.

In accordance with Section 1180(8) of the Companies Act, 2014, the company is exempt from including the word "Limited" in its name. The company is limited by guarantee.

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice (SORP 2015) "Accounting and Reporting by Charities", in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued by the Financial Reporting Council, and the Companies Act 2014.

The functional currency of St Francis Hospice Dublin is considered to be euro because that is the currency of the primary economic environment in which the company operates.

**Going Concern**

The Hospice's activities, together with the factors likely to affect its future development, performance and position are set out in the directors' report. The financial statements have been prepared on the going concern basis. The Hospice is dependent on the Health Service Executive (HSE) to fund its activities and the ongoing support of the HSE at an appropriate level is fundamental to the Hospice's ability to continue as a going concern. The HSE has not given any indication that it will withdraw its financial support from the Hospice for the foreseeable future and has continued to provide funding in 2018.

It is noted that St. Francis Hospice Dublin is currently not funded for the public sector pay restoration by the HSE. St Francis Hospice Dublin requires 2016/2017/2018 funding. In light of St. Francis Hospice Dublin's implementation of both the LRA/HRA pay cuts and having achieved the associated cost savings, we would expect that the 2016/2017/2018 pay restoration costs will be funded, both retrospectively and prospectively. The hospice is strongly of the view that the HSE funding alignment for salaries is long established. The annual funding of the pay awards is essential to St. Francis Hospice to continue to provide existing services to our patients and families. We have fully participated in the recent HSE request for extensive information and understand that the HSE are now reporting same to the Department of Health and the Work Place Relations Commission. If the policy of not funding pay awards continues as public sector pay is further restored it will simply be a cost which may affect the viability of our services at their current level.

In addition to HSE funding, the Hospice continues to focus on generating income through donations, bequests and fundraising events. Cost and funding pressures continued during the financial year. The Hospice's management have prepared budgets and reviewed activity levels to address the ongoing funding issues. The Hospice has also held discussions with its bankers and no matters have arisen in relation to on-going funding. The Hospice's current operating budget and forecast show that the Hospice will be able to operate within its available funding for the foreseeable future (at least twelve months from the date of approval of these financial statements). The directors have a reasonable expectation that the Hospice has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

---

**1. ACCOUNTING POLICIES (CONTINUED)**

**Tangible Fixed Assets and Depreciation**

Tangible fixed assets are carried at cost (or deemed cost) less accumulated depreciation and accumulated impairment losses. Cost includes the original purchase price, costs directly attributable to bringing the asset to the location and condition necessary for its intended use, applicable dismantling, removal and restoration costs. Assets under construction are not depreciated until they are available for use.

Subsequent additions are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that the economic benefits associated with the asset will flow to the Hospice and the cost can be reliably measured. Assets in the course of construction are carried at cost. Major components are treated as separate assets where they have significantly different pattern of consumption of economic benefits and are depreciated separately over their useful lives.

Depreciation is calculated to write off the cost of tangible fixed assets over their expected useful lives in equal annual instalments. The annual rates of depreciation are as follows:

Buildings	2%
Office equipment	12.5%
Medical equipment	12.5%
Computers	33.33%
Furniture, fixtures & fittings	12.5%
Motor vehicles	20%

Residual value represents the estimated amount which would currently be obtained from disposal of an asset, after deducting estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life. Repairs and maintenance costs are expensed as incurred.

**Income**

- (i) Income from voluntary donations is recognised when received. As with many similar charitable organisations, independent groups from time to time organise fundraising activities and may operate bank accounts in the name of St Francis Hospice Dublin. However, as amounts collected in this way are outside the control of the company, they are not included in the financial statements until received by St Francis Hospice Dublin.
- (ii) Proceeds from the sale of donated goods are recognised in the financial statements in the period in which they are realised. Volunteer time is not included in the financial statements.
- (iii) Grants from the HSE, government and other agencies have been included as income from activities in furtherance of the charity's objects and accounted for on a receivable basis. Revenue grants received and receivable from the Health Service Executive (HSE) are accounted for on the basis of the allocated amount notified by the HSE for that financial year.
- (iv) Legacies are included when the amount is to be received is probably and can be measured with certainty.
- (v) Investment income is recognised on a receivable basis.



**1. ACCOUNTING POLICIES (CONTINUED)**

**Expenditure**

Charitable activities comprise expenditure incurred by the activities in the Raheny and Blanchardstown Hospices as well as support costs incurred at headquarters that are directly related to the implementation of charities activities. Expenditure is recognised in the period to which it relates. Expenditure incurred but unpaid at the balance sheet date is included in accruals and other creditors. Expenditure on raising funds comprise all expenditure incurred by St Francis Hospice Dublin on raising funds for the organisation's charitable activities.

**Foreign Currencies**

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date. Exchange differences are recognised in the Statement of Financial Activities in the financial year in which they arise.

**Pensions**

A defined contribution pension scheme is in operation which, in the main, is non-contributory and is financially separate from the company. The pension costs charged in the financial statements represent the contribution payable by the company during the financial year.

**Capital Grants**

Capital grants received are shown as deferred income and credited to income by instalments on a basis consistent with the terms of the depreciation policy of the relevant assets.

**Taxation**

The company has been granted charitable tax exempt status by the Revenue Commissioners under CHY number 10568 and therefore no provision for corporation tax is required.

**Funds Accounting**

Funds held by the charity are classified as unrestricted and restricted. Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the Directors. Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Financial instruments**

Financial assets and financial liabilities are recognised when the company becomes a party to the contractual provisions of the instrument. Financial liabilities are classified according to the substance of the contractual arrangements entered into.

*(i) Financial assets and liabilities*

Basic financial assets and liabilities are initially measured at transaction price (including transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a finance transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial assets are initially measured at fair value, which is normally the transaction price. These financial assets are subsequently measured at fair value and the changes in fair value are recognised in the Statement of Financial Activities.



**1. ACCOUNTING POLICIES (CONTINUED)**

**Financial instruments (continued)**

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the company transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the company, despite having retained some significant risks and rewards of ownership, has transferred control of the asset to another party and the other party has the practical ability to sell the asset in its entirety to an unrelated third party and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Balances are classified as payable or receivable within one financial year if payment or receipt is due within one financial year or less. If not, they are presented as falling due after more than one financial year. Balances that are classified as payable or receivable within one financial year on initial recognition are measured at the undiscounted amount of the cash or other consideration expected to be paid or received, net of impairment.

*(ii) Investments*

Investments in subsidiaries are measured at cost less impairment.

*(iii) Bank loans*

Bank loans are measured at amortised cost using the effective interest method.

**Reserves Policy**

In order to secure the long term viability of St Francis Hospice Dublin and to maintain the smooth operation of the organisation, it is critical to ensure that the organisation has adequate reserves.

The level of reserves is required to cover the following activities of the organisation:

- Provide funding for the hospices activities.
- Meet contractual liabilities such as lease agreements, statutory staff payments and payments to creditors.
- Meet unanticipated expenses such as repairs and maintenance, currency variances and legal costs.
- Cover day to day expenditure of St Francis Hospice Dublin.
- Ensure there is adequate funding should any winding up costs ever arise.
- Provide for any other unanticipated expenditure of significance.

The Board may designate unrestricted reserves for specific future expenditure such as Long Term Programmes, sinking funds to cover repairs to Fixed Assets (or as required under the terms of any lease relating to premises etc.) and any other potential future requirement(s).

**Comparative figures**

Comparative figures have been reclassified on the same basis as the current financial year.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017

2. **CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY**

In the application of the Hospice's accounting policies, which are described in note 1, the directors are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the financial period in which the estimate is revised if the revision affects only that financial period or in the financial period of the revision and future financial periods if the revision affects both current and future financial periods. Information about critical judgements in applying accounting policies that have the most significant effect on the amounts recognised in the financial statements is included in the accounting policies and the notes to the financial statements.

**Critical judgements in applying the Company's accounting policies**

In the opinion of the directors, there were no critical judgements, apart from those involving estimations (which are dealt with separately below), made in the process of applying the company's accounting policies.

**Critical accounting estimates and assumptions**

The directors make estimates and assumptions concerning the future in the process of preparing the company's financial statements. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year are addressed below.

(i) **Useful economic lives of tangible fixed assets**

The annual depreciation on tangible fixed assets is sensitive to changes in the estimated useful lives and residual values of the assets. The useful economic lives and residual values are reviewed annually. They are amended when necessary to reflect current estimates, based on economic utilisation, technological advancements and the physical condition of the assets. The amortization rate for capital grants is also reviewed in conjunction with the asset lives review and these are adjusted if appropriate.

3. **DONATIONS AND LEGACIES**

	Restricted €	Unrestricted €	2017 Total €	2016 Total €
Donations	28,667	1,190,623	1,219,290	1,389,411
Legacies	141,456	330,365	471,821	937,719
	<u>170,123</u>	<u>1,520,988</u>	<u>1,691,111</u>	<u>2,327,130</u>

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

**4. CHARITABLE ACTIVITIES**

	Restricted €	Unrestricted €	2017 Total €	2016 Total €
Health Service Executive				
- Revenue Grants	10,776,332	-	10,776,332	10,687,543
- Capital Grants	250,000	-	250,000	-
Other Grants	20,450	-	20,450	24,600
Conferences, seminars, research income	-	102,446	102,446	68,002
	<u>11,046,782</u>	<u>102,446</u>	<u>11,149,228</u>	<u>10,780,145</u>

**5. OTHER ACTIVITIES**

	Restricted €	Unrestricted €	2017 Total €	2016 Total €
Lotteries and Raffles	-	427,050	427,050	360,037
Campaigns and Appeals	-	244,403	244,403	239,086
Fundraising Events	-	1,651,413	1,651,413	1,531,561
	<u>-</u>	<u>2,322,866</u>	<u>2,322,866</u>	<u>2,130,684</u>

**6. INVESTMENT INCOME**

	Restricted €	Unrestricted €	2017 Total €	2016 Total €
Deposit Interest	-	209	209	599
Rental Income	-	37,500	37,500	37,500
	<u>-</u>	<u>37,709</u>	<u>37,709</u>	<u>38,099</u>

**7. OTHER INCOME**

	Restricted €	Unrestricted €	2017 Total €	2016 Total €
Other Income	-	33,669	33,669	-



**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

**8. EXPENDITURE ON RAISING FUNDS**

	Restricted €	Unrestricted €	2017 Total €	2016 Total €
Raising donations, legacies, corporate donations and regular giving	-	7,558	7,558	6,340
Fundraising activities - campaigns, appeals and events	-	306,165	306,165	308,465
Support costs (Note 10)	-	244,483	244,483	223,405
	-	<b>558,206</b>	<b>558,206</b>	538,210

**9. EXPENDITURE ON CHARITABLE ACTIVITIES**

Activity	Activities Undertaken Directly €	Support costs (Note 10) €	Total 2017 €	Total 2016 € (Restated)
Raheny and Blanchardstown Homecare, Raheny Day Care	532,862	2,478,324	3,011,186	2,960,707
In-Patient Unit Raheny Blanchardstown Day Care and Out Patients	1,890,092	4,857,085	6,747,177	6,497,229
In-Patient Unit Blanchardstown	736,845	397,198	1,134,043	1,093,722
	1,766,614	3,406,770	5,173,384	5,068,492
	<b>4,926,413</b>	<b>11,139,377</b>	<b>16,065,790</b>	15,620,150

**10. ANALYSIS OF SUPPORT COSTS**

	2017 €	2016 €	Basis of allocation
<u>Fundraising activities</u> (Note 8)	244,483	223,405	<i>Fundraising team - % time spent on activities</i>
Charitable activities:			
Raheny and Blanchardstown Homecare, Raheny Day Care	2,478,324	2,423,375	<i>Salary costs - % time spent on activities</i>
In-Patient Unit Raheny Blanchardstown Day Care and Out Patients	4,857,085	4,623,331	
In-Patient Unit Blanchardstown	397,198	334,834	
	3,406,770	3,399,437	
<b>Total</b>	<b>11,383,860</b>	11,004,382	

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

**11. STAFF NUMBERS AND COSTS**

The average monthly number of persons employed by the company during the financial year was as set out below:

	<b>2017 Number</b>	2016 Number
Clinical/Nursing	<b>186</b>	180
Other support services	<b>18</b>	17
Administrative and fundraising staff	<b>47</b>	46
	<u><b>251</b></u>	<u>243</u>

The aggregate payroll costs of these were as follows:

	<b>2017 €</b>	2016 €
Wages and salaries	<b>9,999,151</b>	9,657,611
Social welfare costs	<b>1,030,814</b>	990,651
Pension costs	<b>341,582</b>	356,120
Redundancy costs	<b>12,313</b>	-
	<u><b>11,383,860</b></u>	<u>11,004,382</u>

Employee remuneration exceeding €60,000:

	<b>2017 Number</b>	2016 Number
€60,000 - €70,000	<b>15</b>	13
€70,001 - €80,000	<b>4</b>	4
€80,001 - €90,000	<b>1</b>	1
€90,001 - €100,000	<b>1</b>	1
€100,001 - €160,000	<b>1</b>	-
€160,001 - €170,000	<b>1</b>	1
€170,001 - €180,000	<b>-</b>	-
	<u><b>23</b></u>	<u>20</u>

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

---

<b>12. NET EXPENDITURE</b>	<b>2017</b>	<b>2016</b>
	<b>€</b>	<b>€</b>
The net expenditure for the financial year is arrived at after charging/(crediting):		
Depreciation	<b>1,435,536</b>	1,368,638
Directors' remuneration (b)	-	-
Auditors' remuneration (a)	<b>20,300</b>	32,000
	<hr/>	<hr/>

(a) Auditors' remuneration disclosures (net of VAT and outlays):

Audit	<b>15,000</b>	15,000
Tax advisory	<b>1,500</b>	2,700
Other assurance services	<b>3,800</b>	3,800
Other non-audit services	-	10,500
	<hr/>	<hr/>

(b) No salaries or fees are payable to the directors of the company for their services as directors.

**13. TAXATION**

No taxation arises in the current or prior financial year due to the charitable status of the company.



ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017

14. TANGIBLE FIXED ASSETS

	Buildings €	Office equipment €	Medical equipment €	Computer €	Motor vehicles €	Furniture, fixtures & fittings €	Total €
<b>Cost:</b>							
At 1 January 2017	39,555,731	570,050	471,041	268,760	119,947	3,899,612	44,885,141
Additions	85,292	-	30,209	170,438	-	75,592	361,531
Disposals	-	-	-	(3,583)	-	(6,616)	(10,199)
<b>At 31 December 2017</b>	<b>39,641,023</b>	<b>570,050</b>	<b>501,250</b>	<b>435,615</b>	<b>119,947</b>	<b>3,968,588</b>	<b>45,236,473</b>
<b>Accumulated depreciation:</b>							
At 1 January 2017	(8,135,399)	(471,347)	(432,165)	(198,530)	(119,947)	(2,031,093)	(11,388,481)
Charge for the financial year	(792,820)	(41,425)	(22,574)	(96,606)	-	(482,111)	(1,435,536)
Disposals	-	-	-	1,076	-	5,081	6,157
<b>At 31 December 2017</b>	<b>(8,928,219)</b>	<b>(512,772)</b>	<b>(454,739)</b>	<b>(294,060)</b>	<b>(119,947)</b>	<b>(2,508,123)</b>	<b>(12,817,860)</b>
<b>Net book value:</b>							
<b>At 31 December 2017</b>	<b>30,712,804</b>	<b>57,278</b>	<b>46,511</b>	<b>141,555</b>	<b>-</b>	<b>1,460,465</b>	<b>32,418,613</b>
At 31 December 2016	31,420,332	98,703	38,876	70,230	-	1,868,519	33,496,660

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

<b>15. FINANCIAL FIXED ASSETS</b>	<b>2017</b>	2016
	<b>€</b>	<b>€</b>
Shares in subsidiary undertaking	<b>100</b>	100

**SUBSIDIARY UNDERTAKING**

Name	Registered Office	Country of Incorporation	% held	Principal Activity
S.F.H. Property Services Limited	Raheny, Dublin 5	Ireland	100%	Non-trading

The capital and reserves at 31 December 2017 were €Nil (2016: €Nil) and the result for the financial year ended 31 December 2017 was €Nil (2016: €Nil).

<b>16. DEBTORS:</b> (Amounts falling due within one financial year)	<b>2017</b>	2016
	<b>€</b>	<b>€</b>
Sundry debtors	<b>302,795</b>	70,237

<b>17. CREDITORS:</b> (Amounts falling due within one financial year)	<b>2017</b>	2016
	<b>€</b>	<b>€</b>
Trade creditors	<b>646,224</b>	452,395
Taxation and social welfare	<b>304,634</b>	293,458
Accruals	<b>559,232</b>	396,934
Bank loans (Note 18)	<b>737,193</b>	737,193
	<b>2,247,283</b>	1,879,980

The amount due in respect of taxation and social welfare is comprised as follows:

	<b>2017</b>	2016
	<b>€</b>	<b>€</b>
PAYE/PRSI	<b>304,634</b>	293,458

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

<b>18. CREDITORS:</b> Amounts falling due after more than one financial year	<b>2017</b> €	2016 €
Bank loans	<b>4,818,160</b>	5,332,202
<hr/>		
Bank loans are comprised of amounts payable as follows:	<b>2017</b> €	2016 €
Within one financial year (Note 17)	<b>737,193</b>	737,193
Between one and two financial years	<b>1,474,386</b>	1,474,386
Between two and five financial years	<b>2,211,579</b>	2,211,579
After five financial years	<b>1,132,195</b>	1,646,237
	<b>5,555,353</b>	6,069,395
	<hr/>	<hr/>

**Security:**

The company's borrowings have been secured by a first mortgage/charge over the company's property at Raheny, Dublin 5, a deed of mortgage/charge and assignment of certain rights, title and interest in property of the company at Blanchardstown, Dublin 15 and a Letter of Comfort held. The company's borrowings consist of three interest bearing loans with two fixed interest loans with interest rates of 2.97% and 2.76%, and one variable rate of 5.428%.

**19. FINANCIAL INSTRUMENTS**

The carrying values of the company's financial assets and liabilities are summarised by category below:

	<b>2017</b> €	2016 €
<b>Financial assets:</b>		
Measured at cost less impairment		
• Investment in subsidiary (Note 15)	<b>100</b>	100
Measured at undiscounted amount receivable		
• Sundry debtors (Note 16)	<b>302,795</b>	70,237
	<hr/>	<hr/>
<b>Financial liabilities</b>		
Measured at amortised cost		
• Bank loans and other loans (Note 18)	<b>5,555,353</b>	6,069,395
	<hr/>	<hr/>
Measured at undiscounted amount payable		
• Trade creditors (Note 17)	<b>646,224</b>	452,395
	<hr/>	<hr/>



**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

---

**20. CONTINGENT LIABILITIES**

Under an agreement between the company and the Health Service Executive, which is dated 1 December 2005, the company has a contingent liability of €240,000 at 31 December 2017 (2016: €270,000) to repay a capital grant received of €600,000 if certain circumstances set out in that agreement occur within 20 years of the date of the agreement. The amount which may be repayable is reduced by an amount equal to 1/20<sup>th</sup> of the received amount each financial year.

Under a similar agreement the company has a contingent liability of €1,050,000 at 31 December 2017 (2016: €1,125,000) to repay a capital grant received of €1,500,000 if certain circumstances occur within 20 years of the date of that agreement. The amount which may be repayable is reduced by an amount equal to 1/20<sup>th</sup> of the amount received each financial year.

Under a similar agreement the company has a contingent liability of €765,000 at 31 December 2017 (2016: €810,000) to repay a capital grant received of €900,000 if certain circumstances occur within 20 years of the date of that agreement. The amount which may be repayable is reduced by an amount equal to 1/20<sup>th</sup> of the amount received each financial year.

In December 2017 a capital grant was received from the Health Service for minor capital expenditure items. No contingent liabilities exist on this minor capital expenditure grant at the balance sheet date.

The government grants are secured over the premises known as "Walmer Villa", Station Road, Raheny, Dublin 5.

**21. FUNDS OF THE CHARITY**

	<b>Restricted Funds € (Restated)</b>	<b>Unrestricted Funds € (Restated)</b>	<b>Total € (Restated)</b>
Opening balance 1 January 2017	2,115,252	27,173,082	29,288,334
Net expenditure for financial year	(274,923)	(1,114,490)	(1,389,413)
<b>Closing balance 31 December 2017</b>	<b>1,840,329</b>	<b>26,058,592</b>	<b>27,898,921</b>

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

22. RECONCILIATION OF NET EXPENDITURE TO NET CASH OUTFLOW FROM CHARITABLE ACTIVITIES	2017 €	2016 €
Net Expenditure for the Reporting Period	(1,389,413)	(882,302)
<i>Adjustment for:</i>		
Loss on disposal of tangible fixed assets	4,042	-
Interest payable and similar charges	222,335	215,906
Interest income	(209)	(599)
Depreciation	1,435,536	1,368,638
(Increase) in debtors	(232,558)	(21,436)
Increase in creditors	367,303	163,423
<b>Net Cash generated from Charitable Activities</b>	<b>407,036</b>	<b>843,630</b>

**23. FINANCIAL RISK MANAGEMENT, OBJECTIVES AND POLICIES**

The company's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The company does not use derivative financial instruments.

***Credit risk***

The company's principal financial assets are bank balances, cash and other receivables. The company's credit risk is primarily attributable to its other receivables. The amounts presented in the balance sheet are net of allowances for doubtful other receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows. The credit risk on cash at bank is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies. The company has no significant concentration of credit risk, with exposure spread over a number of counterparties.

***Cash flow risk***

The company's activities expose it primarily to the financial risks of changes in interest rates. Interest bearing assets and liabilities are held at fixed rates to ensure certainty of cash flows.

***Liquidity risk***

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future activities, the company uses a mixture of long-term and short-term debt finance.

**24. PENSIONS**

The company operates an externally funded defined contribution scheme that covers substantially all the employees of the company. The assets of the scheme are vested in trustees in accordance with the Trust Deed for the sole benefit of these employees. There were no liabilities in respect of pension contributions outstanding at 31 December 2017.

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

---

**25. FINANCIAL COMMITMENTS**

There are no capital commitments which have been contracted for but not provided in the financial statements as at 31 December 2017 (2016: €Nil). There are no contracted future minimum lease payments under non-cancellable operating leases as at 31 December 2017 (2016: €Nil).

**26. SUBSEQUENT EVENTS**

There have been no significant events affecting the company since the balance sheet date.

**27. CONSOLIDATED GROUP FINANCIAL STATEMENTS**

Consolidated group financial statements have not been prepared, as the company has availed of the exemption under Section 293 of the Companies Act 2014 not to prepare consolidated financial statements.

**28. RELATED PARTY TRANSACTIONS**

The total remuneration for key management personnel for the financial year amounted to €812,597 (2016: €852,175). Remuneration included salaries, employer PRSI and pension contributions.

**29. PRIOR YEAR ADJUSTMENT**

**Capital Grants**

During the financial year the company received a capital grant of €250,000 which under Charities SORP accounting framework should be recognised as restricted income and reduced by the annual depreciation charge of the related asset each year. Arising from this review of the related policy, it was noted that the capital grants treated as liabilities of the balance sheet historically should also be transferred to restricted reserves as technically they are not a liability. The 2016 amortisation charge of €312,000 has been reversed which results in an increase in the net expenditure for the 2016 financial year from €570,302 to €882,302. The contingent liability note remains (see note 20). As this is a change in accounting policy it has been processed as a prior year adjustment and the comparative figures have been restated.

A summary of the impact of this change has had on the balance sheet is presented below:

	<b>(As restated) 2016 €</b>
<b>Government (HSE) grant</b>	
As previously reported	1,676,375
Prior year adjustment – reclassified as restricted reserves	(1,676,375)
Restated	-
<b>Restricted reserves</b>	
As previously reported	438,877
Prior year adjustment – reclassification of Government (HSE) grant	1,676,375
Restated	2,115,252



**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**SUPPLEMENTARY MANAGEMENT INFORMATION**

---

(NOT COVERED BY THE INDEPENDENT AUDITOR'S REPORT)

**ST. FRANCIS HOSPICE DUBLIN  
(COMPANY LIMITED BY GUARANTEE)**

**INCOME AND EXPENDITURE ACCOUNT  
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2017**

	2017 €	2016 € (Restated)
<b>INCOME</b>		
Health Service Executive – revenue grants	10,768,232	10,687,543
Health Service Executive – capital grants	250,000	-
Other Grants	20,450	16,500
Conferences, seminars, research Income	102,446	68,002
Donations	1,971,111	1,389,411
Bequests and Legacies	471,821	937,719
Fundraising and similar income	1,571,045	2,130,684
Family Support Agency	8,100	8,100
Investment & Rental Income	37,709	38,099
Other Income	33,669	-
<b>Total Income</b>	<b>15,234,583</b>	<b>15,276,058</b>
<b>EXPENDITURE</b>		
Salaries & Wages	11,042,278	10,648,262
Pension costs	341,582	356,120
Transport and Travel	124,317	121,570
Insurance and risk Management costs	83,437	93,693
Maintenance and Repairs	310,469	295,982
Security / Porters	421,033	433,424
Computer Support	95,029	92,888
Education and Training	65,133	30,620
Professional fees	97,590	104,362
Auditors Remuneration and Accounting Services	45,374	30,000
Medicines & Medical Appliances	547,234	523,676
Cleaning and Laundry	375,245	380,518
Light Heat and Power	287,237	328,274
Food and Provisions	533,597	537,847
Bedding and Clothing	4,140	13,771
Postage, stationery and printing	134,645	138,616
Seminars and Research	66,838	62,098
Advertising expenses	16,881	21,285
Prizes for Draws	34,200	34,200
Fund - raising expenses	246,131	239,324
Telephone and paging	70,591	61,238
Chaplaincy expenses	686	355
Sundry Expenses	10,887	15,257
Depreciation	1,435,534	1,368,638
Bank charges	11,573	10,434
Loan Interest	222,335	215,906
<b>Total Expenses</b>	<b>16,623,996</b>	<b>16,158,358</b>
<b>NET DEFICIT FOR THE FINANCIAL YEAR</b>	<b>(1,389,413)</b>	<b>(882,300)</b>